

**FULL SERVICE BOARD
September 5, 2024 / 5:30 p.m.
Meeting Minutes**

The Lapeer County Community Mental Health Full Service Board met on Thursday, September 5, 2024 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Mary Linn Voss
Cheryl Howell
Brad Haggadone
Christina Russell
Lori Curtiss
William Hamilton
Donna Shelton

Brooke Sankiewicz – CEO
Laura Moore – CCO
Emma McQuillan – CFO
Mandi Brace – Support Services Manager/recorder

Absent:

Rex Ziebarth
Catherine Bostick
Truman Mast

Guests:

Lisa Ruddy, Quality Improvement Supervisor

Call to Order: The meeting was called to order by Vice Chairperson Haggadone at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No one from the public was in attendance.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

A. Staffing Report: August 2024

Approval of Meeting Minutes:

A. August 15, 2024 Full Service Board Meeting Minutes

0924-001: Motion was made by M. Voss seconded by W. Hamilton to approve the August 15, 2024 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated August 20, 2024
0924-002: Motion was made by K. Morris seconded by L. Curtiss to approve the policy revisions referenced in the attached minutes dated August 20, 2024. All in favor. Motion carried unanimously.
- B. Region 10 SUD Prevention contract amendment #11
0924-003: Motion was made by L. Curtiss seconded by K. Morris to approve the Region 10 SUD Prevention contract amendment #11. All in favor. Motion carried unanimously.
- C. Proposed FY25 Budget
0924-004: Motion was made by C. Howell seconded by W. Hamilton to approve the Proposed FY25 Budget. All in favor. Motion carried unanimously.
- D. Approve the temporary move of the Children's Department and Autism Services to the Health Department until the end of the MDHHS contract on 9/30/2025 and construction of space has been completed; and further, approve the construction costs at the Health Department pending LCCMH Board Approval
0924-005: Motion was made by J. Webb seconded by W. Hamilton to approve the temporary move of the Children's Department and Autism Services to the Health Department until the end of the MDHHS contract on 9/30/2025 and construction of space has been completed; and further, approve the construction costs at the Health Department. All in favor. Motion carried unanimously.
- E. Amended FY25 Subscription Contract List
0924-006: Motion was made by K. Morris seconded by C. Russell to approve the amended FY25 Subscription Contract List. All in favor. Motion carried unanimously.
- F. FY 25 Non-Subscription Contract List
0924-007: Motion was made by L. Curtiss seconded by M. Voss to approve the FY 25 Non-Subscription Contract List. All in favor. Motion carried unanimously.
- G. Hiring of a full-time maintenance worker
0924-008: Motion was made by L. Curtiss seconded by J. Webb to approve the hiring of a full-time maintenance worker at pay grade 15. All in favor. Motion carried unanimously.

Discussion Items:

- A. Strategic Plan Draft: The board will review and send feedback via e-mail for final approval at the next board meeting.

CEO Report:

- The PIHPs are meeting with the state to discuss the upcoming budget.
- The fall CMHAM conference is in October in Traverse City. The registration has not been sent out yet.

CCO Report:

- Gave an overview of the Air Traffic Control model (crisis services). Working on ways to track the services provided.

Region 10 Update:

- Meeting scheduled for tomorrow morning to discuss the contract with the state regarding the internal service fund.
- There will be another regional board member meeting this year. They are looking for topics ideas.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: No meeting held.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No meeting held.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: Meeting minutes attached.

Informational/Correspondence:

- A. FY24 Network Providers Monitoring Report

Adjourn: J. Webb motioned to adjourn at 6:32 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board