



FULL SERVICE BOARD
October 17, 2024 / 5:30 p.m.
Meeting Minutes

The Lapeer County Community Mental Health Full Service Board met on Thursday, October 17, 2024 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Mary Linn Voss
Christina Russell
Lori Curtiss
Donna Shelton
Catherine Bostick
Rex Ziebarth
Brad Haggadone
Truman Mast
William Hamilton

Brooke Sankiewicz – CEO
Laura Moore – CCO
Emma McQuillan – CFO
Mandi Brace – Support Services Manager/recorder

Absent:

Cheryl Howell

Guests:

Lisa Ruddy, Quality Improvement Supervisor

Call to Order: The meeting was called to order by Chairperson Bostick at 5:31 p.m. The tag line was recited and roll was called.

Public Time: One member of the public was in attendance. No one spoke during public time

Changes to the Agenda: None.

Presentations:

- A. Lisa Ruddy – FY25 Corporate Compliance Plan
1024-009: Motion was made by W. Hamilton seconded by L. Curtiss to approve the FY25 Corporate Compliance Plan. All in favor. Motion carried unanimously.

Finance:

- A. Expenditures List: September 2024

1024-010: Motion was made by K. Morris seconded by C. Russell to approve the September 2024 Expenditures. All in favor. Motion carried unanimously.

B. Audit Committee Report: September 2024 Payroll

- For information.

Approval of Meeting Minutes:

A. October 3, 2024 Full Service Board Meeting Minutes

1024-011: Motion was made by B. Haggadone seconded by R. Ziebarth to approve the October 3, 2024 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

A. Approve the purchase of a 2024 Dodge Ram 2500 Pick Up with mounted snowplow at a cost of \$55,738.00

1024-012: Motion was made by L. Curtiss seconded by C. Russell to approve the purchase of a 2024 Dodge Ram 2500 Pick Up with mounted snowplow at a cost of \$55,738.00. All in favor. Motion carried unanimously.

B. Approval to hire a Data Analyst at pay grade 18

1024-013: Motion was made by K. Morris seconded by J. Webb to approve the hiring of a Data Analyst at pay grade 18. All in favor. Motion carried unanimously.

C. Motion to contract with Roslund Prestage and Company for auditing services

1024-014: Motion was made by W. Hamilton seconded by M. Voss to contract with Roslund Prestage and Company for auditing services for a three year contract. All in favor. Motion carried unanimously.

Discussion Items:

- C. Howell is unable to attend the conference next week. J. Webb will go in her place.

CEO Report:

- Region 10 is working with an attorney in regards to the MDHHS contract. Three regions signed the contract. The remaining seven regions are using the same attorney. MDHHS has agreed to meet with the regions to discuss further.
- The IPS review went very well. The final report should be back in the next 30 days. Laura will update with the findings.
- Dr Steinacker does not want to leave the agency but does not want to be medical director. The agency will continue with the interview on Friday.
- Received an updated contract from St. Clair. It is effective from Oct 1-March 31, 2025. The shared data non-software expense is charged at an hourly rate. This would only be used for reports St. Clair only has access to pull until PCE is able to change permissions. There are six equal payments for OASIS which is equivalent to the same rate we will be paying PCE when we separate from St. Clair.

Informational/Correspondence:

- A. November 2024 Calendar**
- B. FY24 Q4 Dashboard Report**
- C. FY24 4th Quarter Community Benefit and Customer Empowerment Report**
- D. Region 10 Board Retreat**
- E. Reminder: Annual presentations November 7th starting at 4:30 in the training room.**

Adjourn: J. Webb motioned to adjourn at 5:58 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board